

Morwenstow Parish Council

Minutes of the monthly Parish Council Meeting held on
Wednesday 17th June 2020 at 7.30pm via a virtual meeting platform

1.17/06 Attendance: Cllrs. Hobbs (Chair), Braund, Francis, Phipps, Richards and Savage and the Clerk

2.17/06 Apologies were accepted from Cllrs. Boundy, Colwill and Rogers

3.17/06 The minutes of the meeting held on 18th March 2020 were agreed and will be signed as a true record of the meeting

4.17/06 Matters Arising from the Minutes and updates– **for information only** C C have inspected the reported overhanging trees issue and the request for cutting vegetation overhanging roadway. Their response was as follows: *(We have inspected the reported issue and we have determined that in accordance with our Highway Maintenance Manual it is not an immediate safety hazard. We will place it on a list for consideration at a later date subject to available funding. The area is also inspected regularly so should there be any significant deterioration in the meantime then more immediate action will be taken.)* With regard to the website accessibility it had been confirmed that the website does not meet all the Governments new website accessibility regulations and will need to be upgraded to be compliant. To discuss options at next meeting.

5.17/06 Dispensations/Disclosures for items on the agenda: None

6.17/06 To resolve to adopt supplementary Standing Orders to meet the statutory requirements for the holding of remote meetings, and this lasts until May 7th, 2021 or the repeal of legislation whichever is the earlier. Motion was proposed, seconded and resolved to approve the adoption.

7.17/06 To review Asset Register: It was confirmed that the flag pole has had a temporary strap put around it and it will be looked at over the winter when not in use. Also, the seat at Shop has been removed as not fit for purpose. Register to be updated. Proposed, seconded and resolved that all in order. **SJ**

8.17/06 To review and approve Certificate of Exemption for Annual Return:

Chairman read the statements on the form and confirmed with each councillor that all answers were yes. Proposal made and seconded that a resolution be passed confirming that the criteria for the year 2019/20 had been met and the Parish Council wished to apply for exemption from a limited assurance review. Resolution passed. Clerk to send certificate to Auditor. **SJ**

9.17/06 To approve Annual Governance and Accountability Return (Part 2 Sections 1 & 2) and associated documents:

(a)The Chairman read out all the questions on Section 1, the Annual Governance Statement 2019/20. Confirmed with each councillor that all answers were yes apart from question 9 that was N/A. Proposed and seconded that form be signed. It was resolved to approve under Minute reference 2020.8.17/06 (a). Form to be signed by Chairman and Clerk following the meeting.

(b)The Chairman read out the figures on Section 2, The Accounting Statements 2019/20. Confirmed with each councillor that all agreed that the figures were correct and that the answer to question 11 was No. Proposed and seconded that the Chairman sign the form. It was resolved to approve under Minute reference 2020.8.17/06(b). Form signed by RFO on 10/6/20, before presenting to the meeting. Form to be signed by Chairman following the meeting. **SJ**

10.17/06 To review Annual Internal Audit: Chairman confirmed that there were no red issues. Response to be sent to Internal auditor regarding the points he highlighted, to be confirmed at next meeting. **SJ**

11.17/06 Update on progress of funding for new playpark equipment – 1 of the applications has been successful but others have been declined due to the present conditions. The final application has just been submitted and is under consideration. To be discussed in more detail at the next meeting when we may also have heard if the application has been successful. **SJ**

12.17/06 To confirm that Public Space Protection Order Consultation responses are to be discussed at July meeting: Noted. **ALL**

13.17/06 Coronavirus restrictions/effects update: The Chairman confirmed that the playpark, the playpark toilets and the playing fields had been closed according to regulations. The insurance company had been advised. Regular weekly checks of the area are being made. Mr Adams will carry out the annual inspection of the play equipment as soon as regulations permit. The National Trust had advised that due to the stringent cleaning regime in place in all their toilets, Duckpool toilets are to remain closed until further notice as the cleaning requirements cannot be met. Kilk P C has been advised. Footpath/SW coastpath cutting can go ahead providing regulations are followed. The Chairman thanked all who were helping and volunteering during this time. There is no date yet for the next issue of Hamlets; at present there is no safe way for it to be delivered and no events taking place to notify residents of.

14.17/06 Finances: To confirm Delegated Decisions Register: The register was approved and it was proposed, seconded and resolved that the delegation will continue to apply until rescinded.

15.17/06 Any Other Business the Chairman considers urgent: None

There being no further business the Chairman closed the meeting at 8.00pm